Agenda
Jefferson County
Finance Committee
Jefferson County Courthouse
320 S. Main Street
Room 112
Jefferson, WI 53549

Date: Thursday, May 9, 2013
Time: 8:30 a.m.

Committee members: Braughler, James B.
Hanneman, Jennifer (Secretary)
Jones, Richard C. (Chair)
Mode, Jim (Vice-Chair)
Molinaro, John

NOTE-Bid Opening at 9:00 am for Foreclosed Properties

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the agenda
5. Citizen comments
6. Approval of Finance Committee minutes for April 11, 2013
7. Approval of Finance Committee minutes for April 18, 2013
8. Communications
9. Monthly Financial Report-Finance Department (examples)
10. Discussion and approval of out of state travel for National Association for Court Management conference in San Antonia, TX from July 14-18, 2013 for Carla Robinson.
11. Discussion regarding selection of a phone provider audit.
12. Discussion on vehicle reporting.
13. Discussion of funding for projects related to the Countryside purchase, demolition and cost related to the future Highway Facilities.
14. Review and discussion regarding the 2014 budget.
15. Discussion and approval of changes to the Purchasing Ordinance.
16. Review and discussion on the 2012 Unaudited CAFR
17. Review and discussion on the Draft 5-year budget projections.
18. Review and discussion on 2013 projections of budget vs. actual.
19. Discussion and possible action of a contingency fund transfer of $400.99 to ICC Business Unit. In 2012 the Business Unit was closed into Fund Balance and should have been carried over.
20. Discussion and possible action of contingency transfer (account 9802.599908) of $147,710 to various department wages and benefits to cover the additional cost of implementation of the new steps in the wage study.
21. Discussion and possible action of a contingency transfer to Fair Park of $19,500 for highway signage on state highways.
22. Discussion and possible action on bid opening of foreclosed properties.
23. Update on contingency fund balance.
24. Set future meeting schedule, next meeting date, and possible agenda items
25. Payment of invoices
26. Adjourn

Next scheduled meetings: Thursday, June 13, 2013 Regular meeting
Thursday, July 11, 2013 Regular meeting
Thursday, August 8, 2013 Regular Meeting
Thursday, September 12, 2013 Regular Meeting

All meetings are scheduled to begin at 8:30 am unless otherwise noted

The Board may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.